

Job description

This position is responsible for over-seeing the ERSEA (Enrollment, Recruitment, Selection, Eligibility and Attendance) & Family Engagement Content Area, ensuring that the agency complies with all regulations per applicable Performance Standards. Analyze, plan and implement enrollment systems. Plan and provide training related to enrollment systems, policies and procedures for the department and agency. Ensure monitoring, agency collaboration and tracking enrollment services.

Also, in charge of Family Engagement through Family Literacy Nights, Policy Council, Community Partnerships to just name a few...

Must at least have a Bachelor's degree in Social Work or related field.

Job Type: Full-time, Full Year

Insurance, Paid vacation/sick time, Paid Holidays.

Job Type: Full-time

Pay: \$19.85 - \$22.58 per hour

COVID-19 considerations:

All employees required to wear and mask and be vaccinated against COVID-19.