



The Ohio Head Start Association sets a high standard for our learning experiences. Presenters are chosen for their knowledge and expertise and are expected to demonstrate the following competencies when presenting at an OHSAI event.

INSTRUCTOR COMPETENCIES

Competency 1: communicate effectively –

We look for clarity in speech that is appropriate for the setting, and the effective use of verbal and non-verbal language. And excellent listening skills are key.

Competency 2: update and improve one's professional knowledge and skills –

We expect our presenters to be on the leading edge of the topics they present.

Competency 3: comply with established ethical and legal standards –

Integrity is the foundation of the Ohio Head Start Association. That is reflected in the way we deal with a diverse body of learners, in the confidentiality we keep and avoiding any sense of a conflict of interest or a violation of intellectual property.

Competency 4: establish and maintain professional credibility-

We want our instructors to model the highest standards of professionalism.

Competency 5: plan instructional methods and materials –

Content must be organized in a logical manner to support learning outcomes. Work with us to consider the approach you will take in instruction, considering learning styles, the needs of adult learners and creating lessons based on a sound foundation of learning outcomes.

Competency 6: prepare for instruction –

We will work with presenters to help them understand the characteristics and needs of their intended audience. We require that presenters have familiarity with their presentation, the technology they will use and the participants they will address.

Competency 7: stimulate and sustain learner motivation and engagement –

Please make your material relevant to the learner, ensuring that goals and objectives are clear from the beginning. Foster a favorable attitude toward learning – enjoy what you do!

Competency 8: demonstrate effective presentation and facilitation skills –

Represent key ideas in a variety of ways, involve learners in the presentations, be adaptable, enjoy what you do! Keep your activities focused, ask good questions, use a variety of ways to get participation, be effective at closing.

Competency 9: promote retention and transfer of knowledge and skills

Make sure the content is relevant to their workplace. When possible, allow participants to practice in the class, and then discuss how they will apply at home. Design handouts that can stand on their own.