

The Ohio Head Start Association, Inc.

Head Start Institute

Head Start 101 and Head Start Governance

NOVEMBER 19-20, 2008

Ramada Plaza Hotel and Conference Center, Columbus, Ohio

INTENDED AUDIENCE

The conference's **Governance Track** is designed for **parents and staff who work with Head Start parents**. The training is best experienced by a group of parents from your agency who hold leadership positions accompanied by appropriate staff to address specific local program issues.

Participants will receive the most up-to-date information available on Governance Issues in Head Start in the context of the Reauthorization and Rule Writing processes.

The **Head Start 101 Track** is designed for **new Head Start staff** in order to provide an overview of Head Start philosophy and systems to assist them in understanding the role of their work within the context of their local program as well as state and national systems.

Training Topics

- Overview of Head Start Structure and Operations
- The Relationship Between Head Start and Families
- Governance:
 - Roles and Responsibilities, Relationship to Program Operations, Regulations and Myths, Managing a Meeting, Parent Involvement Issues
- Head Start 101:
 - Performance Standards, Service Delivery, Monitoring
- The Future of Head Start: National and State Trends

Conference Trainers

Maria Boykin, *Consultant*

Becky Glasure, *Harcatus, Tri-County Head Start*

Barbara Haxton, *OHS AI*

Julie Stone, *OHS AI*

Jeanette Taylor, *Consultant*

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Wednesday, November 19

9:00 a.m. to 10:30 a.m. *Registration*

10:30 a.m. to 12:15 a.m. *General Session*

- **Welcome**
- **Overview of the Workshop**
- **Head Start video**
- **General Head Start Information**
 - Federal, Regional and State Structure
 - Head Start Dictionary
 - Program Definitions and Program Options
 - Head Start Funding

12:15 p.m. to 1:00 p.m. *Lunch Provided*

1:00 p.m. to 3:00 p.m. *General Session*

What Makes Head Start Work?

- Head Start Philosophy
- The Role of Parents in Head Start
- The Compassionate Partnership
- Introduction to Governance Responsibilities

3:15 p.m. to 4:00 p.m. *General Session*

- **Your Role as a Member of the Head Start Team**
 - Understanding Roles
 - Effective Team Work

Thursday, November 20

9:00 a.m. to 12:00 p.m. *Breakout Sessions*

Parent/Governance Track:

Parent Involvement Issues

- Male Involvement
- Cultural Diversity
- Effective Strategies for Parent Involvement

Managing a Meeting

- Basics of meeting management
- Roles of officers
- Parliamentary process

Head Start 101 Track:

Understanding Systems Delivery

- Early Childhood Development
- Health and Disabilities Services
- Family and Community Partnerships
- Program Design and Management

Monitoring in Head Start

- PIR
- Data Management
- PRISM and Federal Monitoring Process

12:00 p.m. to 2:00 p.m. *Luncheon and General Session*

- **What Does the Future Hold?**
 - National Trends
 - State Trends
 - The Potential Impact on Parent Involvement
 - The Latest Updates on Reauthorization, Rule Writing and Governance Issues

THE OHIO HEAD START ASSOCIATION

Registration for: **OHSAI Head Start Institute: Governance and Head Start 101**
November 19 & 20, 2008

Agency/Organization _____

Address _____

City _____ State _____ Zip Code _____

Phone _____ Fax _____ Email _____

Please list participant names below (duplicate form if necessary)

Please note Special Rate if sending 3 or more participants

<u>Name / Role</u>	<u>Track – Please select one</u>	
	GOVERNANCE	HEAD START 101
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____
5. _____	_____	_____

Registration Rates:

<u>Member</u>	<u>Member On-site</u>	<u>Non-Member</u>	<u>Non-Member On-Site</u>
\$180.00	\$230.00	\$230.00	\$280.00
\$165. each for 3 or more	\$215. each for 3 or more	\$215. each for 3 or more	\$265. ea.-3 or more

Deadline for Registration: **Wednesday, November 12, 2008**

OHSAI strives to have as many attendees as possible pre-registered and paid. If payment cannot be made by the deadline, please forward a purchase order. If a registration must be cancelled, please do so seven (7) working days prior to the training. OHSAI does not refund registration fees but alternate participants may attend.

Late Fees: \$25.00

Registrations received after the deadline listed above will be assessed a late fee of \$25.00 per person.

Check enclosed made payable to the Ohio Head Start Association, Inc. (OHSAI)

PO enclosed PO# _____

Received in OHSAI Office _____ Check# _____ Check Date _____ Amount Received _____

The Ohio Head Start Association, Inc. □ 144 Westpark Road, Dayton, OH 45459
937/435-1113 Fax: 937/435-5411 www.ohsai.org

HOTEL INFORMATION

Hotel Reservations should be made directly to

Ramada Plaza Hotel & Conference Center
4900 Sinclair Road
Columbus, OH 43229

614/846-0300

Rates: \$73.00 Single/Double

Deadline for registration at these rates is

Monday, November 3, 2008

**Please call in ASAP with your
reservations**